



Job Title: Collection Site Manager

About HemaCenter:

HemaCenter, LLC, is a wholly owned subsidiary of OrganaBio that supplies adult whole blood-derived cellular starting materials to cell therapy developers for the advancement of next-generation medicines. HemaCenter is seeking an individual with managerial experience to operate our leukapheresis center in Miami. You will be responsible for overseeing the center and the center's operational staff, including apheresis nurses, for all aspects of dealing directly with donors – such as donor recruitment, maintenance, and scheduling.

Responsibilities

- Ensure staff are following HemaCenter SOP's and complying with FDA Regulations, IRB and cGMP requirements where applicable
- Monitor IDM testing and ensure timely communication for any potential reactive results
- Develop metric reports for review and communication to management team
- Direct staff for safe and efficient workflow
- Monitor the recruitment and scheduling of donors, to ensure company orders are fulfilled in a timely fashion
- Professionally interact with donors and staff to assure the donor experience is a safe, efficient, and enjoyable process
- Manage collection operations to ensure collection goals are achieved in a cost efficient and effective manner
- Establish and oversee deployment of appropriate staffing levels to ensure the efficient and effective collection of blood and blood products to meet collection goals
- Communicate with the Medical Director, as applicable, for donor eligibility medical questions
- Develop and supervise collections staff in accordance with personnel policies, including performance evaluations, disciplinary actions, and hiring and firing decisions, to enhance success of operation and minimize turnover
- Ensure effective internal and external communication between business units

Qualifications

- Bachelor's degree in business management or nursing, or equivalent combination of education and related experience required
- Minimum five years of related experience including three years management experience required in a leukapheresis center
- Excellent organizational skills, strong attention to detail, ability to handle multiple priorities effectively, analyze problems and implement appropriate solutions, and assimilate information quickly
- Ability to work independently while developing a functioning team among staff
- Excellent interpersonal, verbal, and written communication skills
- Must fluently speak, understand, and write English; the ability to speak Spanish is a plus

What We Expect From You

- Communication - We feel this is the most important aspect of any job. You must be in communication with your supervisor, and make sure they are appraised of and in agreement with your everyday tasks
- Timeliness - Everything we do - from shipping out specialty products to scheduling specific donors - is on a schedule. While we are very flexible in terms of time off and scheduling, we operate on the assumption that our employees will be timely, and if necessary, give plenty of notice of any absences
- Teamwork - Our operations, testing and systems are complex and multifaceted, so we expect you to work well with our current team members - from those in the lab to those in administration - to ensure we work most cohesively
- Willingness to Learn - While we expect you'll come in with a variety of basic skills, we ask that you also come with eagerness to learn more

Salary & Benefits

- Competitive salary within the field. Final determination will depend on experience level and qualifications
- 401k Program
- Medical, Dental and Vision Insurance
- Paid Time Off

About OrganaBio:

OrganaBio is a Miami-based CDMO that manufactures clinical (cGMP) grade cells for cancer immunotherapy and regenerative medicine drug developers. OrganaBio's vision is to accelerate the development of these drugs by giving developers access to (i) fresh and scalable tissue supplies; (ii) cell isolation, purification, expansion, and characterization services; (iii) process development services; and (iv) clinical grade manufacturing services. At OrganaBio, we empower our customers' people, process and products on their journey to commercialization. Our team is comprised of highly motivated individuals who thrive in a fast-paced environment and are adept (and like) to deal with different tasks within a work week. For more information, visit www.organabio.com and follow us on LinkedIn and twitter (@organabio).

It is strongly preferred that successful applicants for positions are fully vaccinated against COVID-19.

OrganaBio is an Equal Employment Opportunity employer. OrganaBio prohibits any form of unlawful harassment or discrimination against applicants for employment or employees on the basis of any legally protected status entitled to protection under federal, state, or local law.

DISABILITY ACCOMMODATION FOR EMPLOYMENT APPLICATIONS OrganaBio is committed to providing reasonable accommodations to enable applicants with disabilities to have equal opportunity to search for a job opening or apply for a position. Any applicant requiring assistance with our career opportunities website or who needs an accommodation due to a disability, should send an e-mail to careers@organabio.com. This email address is not for general employment inquiries or correspondence. We may only respond to those requests that are related to the accessibility of the online application system due to a disability.